|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1.BMPApplication for Employment  *Equal Opportunity Employer* | | | | | | | | | | | | | | | | | | | | | | | |
| Posted Position Job Opening Title: | | | | | | | | | | |  | | | | | | | | | | | | |
| Hours of Availability | | | | | | | | | | | Full-Time  Part-Time  Other | | | | | | | | | | | | |
| **Personal Information** | | | | | | | | | | | | | | | | | | | | | | | |
| Full Name: | | | |  | | | | | | | | | | | | | | Telephone: | | | | Home |  |
| Address: | | | |  | | | | | | | | | | | | | | Cell |  |
|  | | | | | | | | | | | | | | Resident County: | | | | |  |
|  | | | | | | | | | | | | | | Email: | | |  | | |
| Name of any relative employed with YVEDDI: | | | | | | | | | | |  | | | | | | | Position: | | | | |  |
| Any relative on Board of Directors or a Policy Council: | | | | | | | | | | | Yes  No | | | | | | | Kinship: | | | | |  |
| Previous employment with YVEDDI: | | | | | | | | | | Yes  No | | | | | | | | | | | | | |
| Position | | |  | | | | | | | | | | | | | | | Dates | | | | |  |
| Position | | |  | | | | | | | | | | | | | | | Dates | | | | |  |
| Referred by: | | |  | | | | | | | | | | | | | | | | | | | | |
| **Travel**  *Travel in safe personal vehicle is required for most positions.* | | | | | | | | | | | | | | | | | | | | | | | |
| N.C. Drivers License # | | | | | | | | |  | | | | | Residence in District or County may be required.  Can you re-locate?  Yes  No | | | | | | | | | |
| **Education and Training** | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | School & Location | | | | | | | | Major Course of Study | | Years Completed | | | | Graduate? | | | | | Degree Type |
| High School | | | |  | | | | | | | |  | |  | | | |  | | | | |  |
| Technical | | | |  | | | | | | | |  | |  | | | |  | | | | |  |
| College | | | |  | | | | | | | |  | |  | | | |  | | | | |  |
| Graduate | | | |  | | | | | | | |  | |  | | | |  | | | | |  |
| Military | | | |  | | | | | | | |  | |  | | | |  | | | | |  |
| Describe special skills (machines, repairs, counseling, etc) | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| **Employment Experience**  *Start with most current*. | | | | | | | | | | | | | | | | | | | | | | | |
| May we contact?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | |
| Employer: |  | | | | | | | | | | | | | Supervisor: | |  | | | | | | | |
| Address: |  | | | | | | | | | | | | | Telephone: | |  | | | | | | | |
|  | | | | | | | | | | | | | | Duties: | |  | | | | | | | |
| Job Title: | | | | | | |  | | | | | | | | | | | | | | | | |
| Dates Employed: | | | | | | |  | | | | | | | | | | | | | | | | |
| Reason for Leaving: | | | | | | |  | | | | | | | Last Pay Rate Per Hour: | | | | | |  | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| May we contact?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | |
| Employer: |  | | | | | | | | | | | | | Supervisor: | |  | | | | | | | |
| Address: |  | | | | | | | | | | | | | Telephone: | |  | | | | | | | |
|  | | | | | | | | | | | | | | Duties: | |  | | | | | | | |
| Job Title: | | | | |  | | | | | | | | | | | | | | | | | | |
| Dates Employed: | | | | |  | | | | | | | | | | | | | | | | | | |
| Reason for Leaving: | | | | |  | | | | | | | | | Last Pay Rate Per Hour: | | | | | |  | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| May we contact?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | |
| Employer: |  | | | | | | | | | | | | | Supervisor: | |  | | | | | | | |
| Address: |  | | | | | | | | | | | | | Telephone: | |  | | | | | | | |
|  | | | | | | | | | | | | | | Duties: | |  | | | | | | | |
| Job Title: | | | | |  | | | | | | | | | | | | | | | | | | |
| Dates Employed: | | | | |  | | | | | | | | | | | | | | | | | | |
| Reason for Leaving: | | | | |  | | | | | | | | | Last Pay Rate Per Hour: | | | | | |  | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| May we contact?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | |
| Employer: |  | | | | | | | | | | | | | Supervisor: | |  | | | | | | | |
| Address: |  | | | | | | | | | | | | | Telephone: | |  | | | | | | | |
|  | | | | | | | | | | | | | | Duties: | |  | | | | | | | |
| Job Title: | | | | |  | | | | | | | | | | | | | | | | | | |
| Dates Employed: | | | | |  | | | | | | | | | | | | | | | | | | |
| Reason for Leaving: | | | | |  | | | | | | | | | Last Pay Rate Per Hour: | | | | | |  | | | |
| **References**  *Please submit COMPLETE addresses.*  *(List non-related local persons that we can contact)* | | | | | | | | | | | | | | | | | | | | | | | |
| Name: |  | | | | | | | | | | | | | Name: |  | | | | | | | | |
| Address: |  | | | | | | | | | | | | | Address: |  | | | | | | | | |
|  | | | | | | | | | | | | | |  | | | | | | | | | |
| Telephone: | |  | | | | | | | | | | | | Telephone: | | | | |  | | | | |
| Email Address: | |  | | | | | | | | | | | | Email Address: | | | | |  | | | | |
| Name: | |  | | | | | | | | | | | | Name: | | | | |  | | | | |
| Address: | |  | | | | | | | | | | | | Address: | | | | |  | | | | |
|  | | | | | | | | | | | | | |  | | | | | | | | | |
| Telephone: | |  | | | | | | | | | | | | Telephone: | | | | |  | | | | |
| Email Address: | |  | | | | | | | | | | | | Email Address: | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | |
| Before final job offer is made, some or all of the following may be required.   1. Satisfactory Pre-employment affidavit required for no illegal on-the-job Drug Abuse. 2. Satisfactory Pre-employment affidavit required for Child Abuse, Neglect, and Family Domestic Violence required for certain jobs. 3. Satisfactory Pre-employment, Random, and After Accident Testing for illegal drugs use required for certain jobs. 4. Pre-employment report required for certain jobs regarding any felony convictions. 5. Satisfactory Pre-employment Medical Examination and/or testing or immunizations required for certain jobs. 6. Satisfactory Pre-employment negotiations required for determining accommodations for any disability. 7. Satisfactory Pre-employment completion of I-9 form required to verify US citizenship of Legal Alien Resident status. 8. Pre-employment verification of safe vehicle driving record for previous ten (10) years may be required for certain jobs.   **YVEDDI provides equal opportunities for employment to all employees and job applicants.  No person shall be discriminated against because of race, religion, color, sex, age, national origin, disability, political affiliation or veteran status.** | | | | | | | | | | | | | | | | | | | | | | | |
| Other information that would be helpful in considering this application: | | | | | | | | | | | | | | | | | | | | | | | |
| Resume attached?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | |
| **Affirmation** | | | | | | | | | | | | | | | | | | | | | | | |
| *The information provided in this Application and any related attachment is true, accurate, and complete.* | | | | | | | | | | | | | | | | | | | | | | | |
| By Applicant: | | | | | | | | | | | | | | | | | | Date: | | | | | |
| **Attachment**  *For Human Resources Use Only* | | | | | | | | | | | | | | | | | | | | | | | |
| Name | | | | | |  | | | | | | | | | | | | | | | | | |
| Date | | | | | |  | | | | | | | | | | | | | | | | | |
| Position Applied For: | | | | | |  | | | | | | | | | | | | | | | | | |
| **YVEDDI is an Equal Opportunity Employer. Applicants for employment are invited to self-identify for reporting purposes only. Please be advised that: (a) applicants are under no obligation to respond, but may do so in the future if they choose; (b) responses will remain confidential within the Human Resources Department; and (c) responses will be used only for reporting purposes only. Refusal to provide this information will have no bearing on your application and will not subject you to any adverse treatment.** | | | | | | | | | | | | | | | | | | | | | | | |
| **Please check all that apply** | | | | | | | | | | | | | | | | | | | | | | | |
| **Race or Ethnic Identity** | | | | | | | | | | | | | **Gender** | | | | **Veteran Status** | | | | | | |
| Hispanic or Latino  White (not Hispanic or Latino)  Black or African American (not Hispanic or Latino)  Native Hawaiian or Pacific Islander (not Hispanic or Latino)  Asian (not Hispanic or Latino)  American Indian or Alaskan Native (not Hispanic or Latino)  Two or More Races (not Hispanic or Latino) | | | | | | | | | | | | | Male  Female | | | | Vietnam Era Veteran  Disabled Veteran  Special Disabled Veteran  Other Protected Veteran  Recently Separated Veteran  Armed Forces Service Medal Veterans | | | | | | |
| I do not wish to Self-Identify | | | | | | | | | | | | | | | | | | | | | | | |
| **Signature:** | | | | | | | |  | | | | | | | | | | | | | | | |
| **How did you hear of our opening?**  Current Employee  Newspaper Ad  Indeed.com  YVEDDI website  Other: | | | | | | | | | | | | | | | | | | | | | | | |

td 3/2016