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| --- |
| **Property Disposal Record**Request |
| Item | Make | Model | Serial # | YVEDDI # | Cost |
|       |       |       |       |       |       |
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|  |
| Location | Why No Longer Needed | Executive Director Approval |
|       |       |  |
|       |       |  |
|       |       |  |
|       |       |  |
|  |
| Submitted By |
| Staff Person |  |
| Job Title |       |
| Date |       |
| Approved By |
| Program Manager/Director |  |
| Date |       |
| Property Officer |  |
| Date |       |
| YVEDDIP. O. Box 309 ▪ Boonville, NC 27011 |