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| **Property Disposal Record**  Request | | | | | | | | |
| Item | | Make | | Model | Serial # | YVEDDI # | | Cost |
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| Location | | | Why No Longer Needed | | | | Executive Director Approval | |
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| Submitted By | | | | | | | | |
| Staff Person |  | | | | | | | |
| Job Title |  | | | | | | | |
| Date |  | | | | | | | |
| Approved By | | | | | | | | |
| Program Manager/Director |  | | | | | | | |
| Date |  | | | | | | | |
| Property Officer |  | | | | | | | |
| Date |  | | | | | | | |
| YVEDDI P. O. Box 309 ▪ Boonville, NC 27011 | | | | | | | | |