RSVP and OAA Volunteer Travel Reimbursement Request for Personal Vehicles & Hours

YVEDDI
YADKIN VALLEY ECONOMIC
DEVELOPMENT DISTRICT, INC.

PROGRAM:		COUNTY:	
WORK SITE BASE:		VEHICLE:	personal

DATE	DAILY HOURS	TRAVEL LOCATIONS			Purpose	ODOMETER		TOTAL MILES
		BEGIN	DESTINATION	END		BEGIN	END	

SUBMITTED BY/SIGNATURE:		TOTAL HOURS:	
DATE:		TOTAL MILES :	
PROGRAM SUPERVISOR APPROVAL:		X $.50	= $
DATE:		CHECK #:	
PROGRAM DIRECTOR APPROVED:		DATE:	
DATE:		BY:	

*INDICATE ANY CARPOOLING THAT WILL OCCUR BY THE "DATE" AND ADD THE NUMBER OF PASSENGERS. LIST LAST NAMES ON BACK SIDE BY DATES.

I HEREBY CERTIFY THAT THE ABOVE TRAVEL HAS BEEN NECESSARILY INCURRED FOR THE BENEFIT OF THE PROGRAM/PROJECT IDENTIFIED ABOVE AND NO OTHER REIMBURSEMENT HAS BEEN OR WILL BE RECEIVED FOR SAME.