



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 5/4/2017	Time: 10:00 AM	Location: YVEDDI District Conference Room
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Call to Order	10:08 AM
Committee Members Attendance	JoAnn Ahrens, Lee Anne Eads, Cathy Ellis, Tina Lineberry, Tom Beckom, Bobby Todd, Vicky East, Marilyn Lambert,
Staff Attendance	Jeff Cockerham, Penny Spainhour, Rochelle George-Mason, Kevin Edwards, Reginald Nichols,
Excused	Elizabeth Jernigan, Kim Shuskey, Barry Norman
Absent	Charlene Jones, Lisa Hughes, Mickey Cartner, Yolanda Saffo

Agenda Topic	Welcome and Introductions-
Discussion	JoAnn Ahrens started the meeting by welcoming everyone and asking for everyone to introduce themselves. Jeff Cockerham stated that LeAnne Eads resigned from the Board and will be replaced by Marilyn Lambert due to their new job opportunity with Surry Department of Social Services Marilyn is now over the Medicaid transportation. Jeff Cockerham stated that this will be voted on at the next meeting because we did not have a quorum.
Agenda Topic	Conflict of Interest
Discussion	Jeff Cockerham read a statement about the conflict of Interest and asked that any member with a conflict, refrain from discussion during that agenda item.

Agenda Topic	Approval of Minutes
Discussion	JoAnn Ahrens asked for everyone to read the minutes and make any corrections if needed. The minutes could not be voted and approved on due lack of a quorum.

Agenda Topic	Mobility Management
Discussion	Rochelle George-Mason gave the mobility report for the last quarter on contacts, applications, approvals, outreach, charter performed and referrals. She also shared all the dates and meetings that she had attended for outreach.

Agenda Topic	Operations
Discussion	Kevin Edwards started off sharing a chart that he had made of staff turnover. Kevin stated that there is not enough staff to go around. At this time his road supervisors and dispatchers were all out driving. The chart indicated that since 2014, 77 employees have been hired through Work Force and only 21

	are still employed. Jeff Cockerham asked Bobby Todd for any suggestions that he could share. This topic sparked a lot of discussion among the group regarding all the pros and cons. Kevin shared the information about the 9 new vehicles that should be arriving in June 2017. Kevin shared a spreadsheet detailing the vehicle and lift maintenance reports.
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Agenda Topic	Safety and Training
Discussion	Kevin Edwards and Reginald Nichols reported on the last quarter training reports of new hire and annual training. Kevin Edwards stated that the annual training will be completed before July 1 and that due to the lack of adequate drivers, we take drivers off road for training until school year ends. Kevin Edwards also gave the report for the Drug and Alcohol program.

Agenda Topic	NCDOT updates
Discussion	Cassandre' Haynesworth was set to phone in for the meeting to give the updates. During the meeting Jeff Cockerham received a message that she would not be available to call in for the meeting.

Agenda Topic	N.W. Piedmont Rural Planning Office
Discussion	Elizabeth Jernigan had a conflict and not able to attend the meeting.

Agenda Topic	Surveys and Results
Discussion	Jeff Cockerham shared information and copies of surveys that were sent out to the riders in Davie, Stokes, Surry and Yadkin Counties. Jeff stated that most surveys were pretty good in his opinion and wrote the constructive criticism and complaints at the bottom of the surveys to share with the TAB members.

Agenda Topic	Service Statistics & ROAP Service Reports
Discussion	Jeff Cockerham shared the service statistics report and how he gathers his data for each report. Jeff stated that he had highlighted portions of the report for better viewing and understanding of the handout. Jeff Cockerham briefly explained the ROAP funds and explained about the disbursement of funds, cost of trip and the spend-down for each county.

Agenda Topic	Advanced Software
Discussion	Jeff Cockerham and Penny Spainhour shared information about the Trapeze software updates and the NCTracks. Penny stated that it was actually going better than she expected.
Date of Next Meeting:	August 3, 2017

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Minutes Recorded By/Signature	<i>Penny Spainhour 5/4/2017</i>
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