




Post Office Box 309, Boonville, NC 27011
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 Serving: Davie, Stokes, Surry, and Yadkin Counties

YVEDDI provides equal employment opportunities for everyone. No person shall be discriminated against because of race, religion, color, sex, age, national origin, disability, political affiliation or veteran status.

To:	<ul style="list-style-type: none"> • Interested Persons • N. C. Dept. of Commerce – Workforce (ESC) • Local YVEDDI Service Centers • Surry Community College
From:	Kathy Payne, Executive Director Rhonda Wrenn, Head Start Director 
Date:	2-20-18
Re:	JOB VACANCY
Position Title:	Health Coordinator
Location Address:	116 Baptist Church Road Boonville, NC 27011
Work Schedule:	Generally M-F , 8:00-4:30 PM
Wage Range:	Competitive – DOE
Starting Date:	March 2018
Job Objective:	Guide, support and monitor the Health, Nutrition, Mental Health and Safety content area and staff (Health Supervisors, Food Carriers and Classroom Food Service Aids) in a manner consistent with the requirements of contractual agreements, laws, regulations, and funding.
Education Requirements:	Prefer BS Degree in Nutrition, Nursing, Medical Office Administration, Health Management, or related field in health and nutrition. Will consider Associate Degree in the above fields and a combination of education and experience. At least one year of supervisory experience required.
Close Out Date	Until filled
Contact:	Qualified applicants should contact Rhonda Wrenn, Director 336-367-4993 ext. 225 rwrenn@yvheadstart.com Employment Application available for download at www.yveddi.com

Employment with YVEDDI is “at will”. You or YVEDDI may end your employment with us at any time for any reason within applicable state and federal laws.