



YVEDDI Public Transportation Transportation Advisory Board (TAB) Meeting Minutes

Date: 11-2-2017	Time: 10:00 AM	Location: YVEDDI Kitchen
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Call to Order	10:00 AM
Committee Members Attendance	JoAnn Ahrens, Tom Beckom, Bobby Todd, Marilyn Lambert, Meagan Rudd, Kim Shuskey, Barry Norman, Vicky East, Lisa Hughes
Staff Attendance	Jeff Cockerham, Penny Spainhour, Mitzi Hutchens, Reginald Nichols,
Excused	Mickey Cartner, Elizabeth Jernigan, Tina Lineberry, Cathy Ellis,
Absent	Yolanda Saffo,
Special Guest	Danny Royall
Agenda Topic	Welcome and Introductions-
Discussion	JoAnn Ahrens started the meeting and asked everyone to introduce themselves.
Agenda Topic	Conflict of Interest
Discussion	Jeff Cockerham read the Conflict of Interest statement and explained the reason why all TAB members are required to sign the conflict of interest statement.
Agenda Topic	Approval of Minutes
Discussion	JoAnn Ahrens gave everyone time to read the minutes and make any corrections if necessary. A motion to approve was made by Bobby Todd, Tom Beckom seconded the motion. Motion passed.
Agenda Topic	Mobility Management
Discussion	In Rochelle Mason's absence no report on mobility management was given. Jeff Cockerham put together some documents attached to agenda to view and share. Jeff Cockerham shared some welcoming feed back from the Davie Circulator and explained the passes that can be bought for the Circulator. He also discussed the marketing for the Circulator. Copies were attached to the agenda packet.
Agenda Topic	Operations
Discussion	JoAnn Ahrens asked Jeff Cockerham to give the updates on the Operations. Jeff Cockerham stated that Transportation had received 9 new vehicles. He also stated he needed to make a correction on the seating capacity that is stated in the agenda on page 9. Jeff stated that Kevin Edwards has left the agency and has a new job with DOT and has moved to Apex due to a family opportunity. Jeff Cockerham shared information from the Agenda packet on the Maintenance and lift reports and stated that all maintenance was performed according to guidelines.

Agenda Topic	Safety and Training
Discussion	Jeff Cockerham stated that he and Reginald Nichols both attended a training conference at the end of September. Jeff stated that Redd has caught up on all the annual training. Jeff Cockerham asked Reginald Nichols if he had anything to share. Redd stated all was looking good. Jeff Cockerham gave the alcohol and drug test reporting numbers and also answered JoAnn Ahrens questions on positive drug tests with some short discussion.
Agenda Topic	NCDOT updates
Discussion	Jeff Cockerham stated that Cassandre' Haynesworth has changed positions and mentioned that she was never able to attend a TAB meeting while being a MDS.
Agenda Topic	N.W. Piedmont Rural Planning Office
Discussion	Elizabeth Jernigan was unable to attend today.
Agenda Topic	Service Statistics & ROAP Service Reports
Discussion	Jeff Cockerham, using page14 from the agenda packet, shared information about the service statistics and also the ROAP numbers from pages 15-18. Jeff Cockerham stated that copies of the ROAP reports were sent to the county finance officers to review, approve and sign. The completed and approved reports were uploaded to NCDOT.
Agenda Topic	Advanced Software
Discussion	Penny Spainhour briefly spoke about the NC Tracks and stated that Doug Meredith was in the process of building a program to help with uploading and batching the Medicaid trips into the NCTracks portal and that it should be completed soon. Jeff Cockerham explained for anyone that was not aware of NC Tracks and stated that this is a Medicaid program.
Agenda Topic	Other Business
Discussion	Jeff Cockerham spoke about trying to get a project together for Veterans. Some asked questions and shared ideas for the veterans. Jeff Cockerham suggested that Danny Royall and Meagan Rudd form a committee for veterans for all our counties. Vicky East asked questions about the Stokes Connector and stated she had interest from several callers about the Stokes Connector. Jeff Cockerham stated that the Stokes Connector is new this had been a learning process with some trial and error.
Date of Next Meeting	February 1, 2018 @ 10:00 a.m.
Agenda Topic	JoAnn Ahrens asked for a motion to adjourn. Tom Beckom made the motion and Danny Royall seconded the motion. The meeting was adjourned at approximately 11:00 AM and a catered meal from On Time Catering was served.

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Minutes Recorded By/Signature	<i>Penny Spainhour 11-2-2017</i>
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