



# Application for Employment

*Equal Opportunity Employer*

Posted Position Job Opening Title:		Date:	
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Hours of Availability	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Other	
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## PERSONAL INFORMATION

Full Name:		Telephone:	Home	
			Cell	
Address:		Resident County:		
		Email:		

Name of any relative employed with YVEDDI:		Position:	
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Any relative on Board of Directors or a Policy Council:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Kinship:	
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Previous employment with YVEDDI:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
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Position		Dates	
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Position		Dates	
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Referred by:	
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## TRAVEL

*Travel in safe personal vehicle is required for most positions.*

N.C. Driver's License # & State		Residence in District or County may be required. Can you re-locate? <input type="checkbox"/> Yes <input type="checkbox"/> No
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## EDUCATION AND TRAINING

	School & Location	Major Course of Study	Years Completed	Graduate?	Degree Type
High School					
Technical					
College					
Graduate					
Military					

Describe special skills (machines, repairs, counseling, etc)
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# EMPLOYMENT EXPERIENCE

*Start with most current.*

May we contact?  Yes  No

Employer:		Supervisor:	
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Address:		Telephone:	
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		Duties:	
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Job Title:			
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Dates Employed:			
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Reason for Leaving:		Last Pay Rate Per Hour:	
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May we contact?  Yes  No

Employer:		Supervisor:	
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Address:		Telephone:	
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		Duties:	
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Job Title:			
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Dates Employed:			
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Reason for Leaving:		Last Pay Rate Per Hour:	
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May we contact?  Yes  No

Employer:		Supervisor:	
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Address:		Telephone:	
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		Duties:	
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Job Title:			
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Dates Employed:			
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Reason for Leaving:		Last Pay Rate Per Hour:	
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May we contact?  Yes  No

Employer:		Supervisor:	
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Address:		Telephone:	
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		Duties:	
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Job Title:			
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Dates Employed:			
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Reason for Leaving:		Last Pay Rate Per Hour:	
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## REFERENCES

*Please submit COMPLETE addresses.  
(List non-related local persons that we can contact)*

Name:		Name:	
Address:		Address:	
Telephone:		Telephone:	
Email Address:		Email Address:	
Name:		Name:	
Address:		Address:	
Telephone:		Telephone:	
Email Address:		Email Address:	

I understand, before final job offer is made, some or all of the following may be required.

1. Background Check: We will conduct a National Criminal Background Check and investigate your Criminal Record, Address History, Social Security Number Validity, Sex Offender Search, Terrorist Watch List Report and we may check your Driving Record.
2. I understand that federal law prohibits the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof will result in denial of employment. Satisfactory Pre-employment completion of I-9 form required to verify US citizenship of Legal Alien Resident status.
3. I will be required to submit to alcohol/drug testing on pre-employment, port-accident, random and/or "for cause" basis.
4. Satisfactory Pre-employment Affidavit required for no illegal on-the-job Drug Abuse.
5. Satisfactory Pre-employment Affidavit required for Child Abuse, Neglect, and Family Domestic Violence required for certain jobs.
6. Satisfactory Pre-employment Medical Examination and/or testing or immunizations required for certain jobs.
7. Satisfactory Pre-employment negotiations required for determining accommodations for any disability.
8. I understand that the employer follows an "employment at will" policy, in that I or the employer may terminate my employment at any time, or for any reason consistent with applicable state or federal law; this "employment at will" policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by the YVEDDI Board of Directors. I understand this application is not a contract for employment.

Other information that would be helpful in considering this application:

Resume attached?     Yes     No

## AFFIRMATION

*I certify that all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.*

By Applicant:

Date:

# ATTACHMENT

For Human Resources Use Only

Name

Date

Position Applied For:

YVEDDI is an Equal Opportunity Employer. Applicants for employment are invited to self-identify for reporting purposes only. Please be advised that: (a) applicants are under no obligation to respond, but may do so in the future if they choose; (b) responses will remain confidential within the Human Resources Department; and (c) responses will be used only for reporting purposes only. Refusal to provide this information will have no bearing on your application and will not subject you to any adverse treatment.

Please check all that apply

### Race or Ethnic Identity

### Gender

### Veteran Status

- |   |                                 |  |
|---|---------------------------------|--|
| <input type="checkbox"/> Hispanic or Latino   | <input type="checkbox"/> Male   | <input type="checkbox"/> Vietnam Era Veteran                 |
| <input type="checkbox"/> White (not Hispanic or Latino)                               | <input type="checkbox"/> Female | <input type="checkbox"/> Disabled Veteran                    |
| <input type="checkbox"/> Black or African American (not Hispanic or Latino)           |                                 | <input type="checkbox"/> Special Disabled Veteran            |
| <input type="checkbox"/> Native Hawaiian or Pacific Islander (not Hispanic or Latino) |                                 | <input type="checkbox"/> Other Protected Veteran             |
| <input type="checkbox"/> Asian (not Hispanic or Latino)                               |                                 | <input type="checkbox"/> Recently Separated Veteran          |
| <input type="checkbox"/> American Indian or Alaskan Native (not Hispanic or Latino)   |                                 | <input type="checkbox"/> Armed Forces Service Medal Veterans |
| <input type="checkbox"/> Two or More Races (not Hispanic or Latino)                   |                                 |  |

I do not wish to Self-Identify

Signature:

How did you hear of our opening?

- Current Employee    Newspaper Ad    Indeed.com    YVEDDI website    Other:

Revised 1/22/2020