



Board of Directors Meeting Minutes

October 23, 2025	6:00 PM	District Office						
Call to Order	Chairman Mickey Cartner welcomed the attendees. Mickey invited Pam Crouse to give a blessing over the meal, which included chicken stew, crackers, cookies, and tea. Mickey expressed appreciation to those who prepared the meal and called the meeting to order.							
Approval of Agenda	Mickey announced one change to the agenda, which was that the Executive Director's Report would be given after the Committee Reports. All members concurred.							
Pledge of Allegiance	Tom Bachmann led the group in reciting The Pledge of Allegiance.							
Invocation Memorials/ Remembrances	Pam Crouse gave the invocation and asked that we remember staff and Board members who were ill or had recently lost loved ones.							
Attendance	Board Secretary, Sylvia Jessup, called the roll. A quorum was met with 18 of 24 members in attendance. A quorum is defined in the Bylaws at 50% of the membership.							
Approval of Minutes	<p>Mickey asked for changes to or a motion to approve the August 28, 2025, minutes. Mickey asked if there were any changes, and there were none.</p> <p>Motion by Larry Hayes to approve the minutes Second by Amy Bryant Motion Carried</p>							
Introduction of Staff & Recognitions	<p>The staff and guests introduced themselves to the Board.</p> <p>The following staff members were recognized for length of service and were awarded service pins:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center; padding: 5px;"><u>10 Years</u></th> <th style="text-align: center; padding: 5px;"><u>30 Years</u></th> <th style="text-align: center; padding: 5px;"><u>40 Years</u></th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">○ Floyd Grayson Boles, CTP</td> <td style="padding: 5px;">○ Kitty Martin, CTP</td> <td style="padding: 5px;">○ Kathy Payne, IDC</td> </tr> </tbody> </table>		<u>10 Years</u>	<u>30 Years</u>	<u>40 Years</u>	○ Floyd Grayson Boles, CTP	○ Kitty Martin, CTP	○ Kathy Payne, IDC
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<p>Color Walk Fundraiser</p>	<p>Chairman Mickey Cartner asked Domestic Violence Director David Smith to come up and share the results of the last weeks fundraiser. David reported the Color Walk Fundraiser was held on Saturday October 18, 2025 and was a success. They had 118 walkers, 12 volunteers and a DJ. The event was covered by all the local news media and Fox 8. Bernetta Thigpen from the Council for Women attended the event as did both Surry County Sheriff candidates. The fundraiser raised \$11,560.00. The Board was pleased and applauded David and his staff's efforts.</p>
<p>Program Director Report</p>	<p><u>Child Enrollment Rules</u></p> <p>Head Start Family & Community Partnership Supervisor, Yolanda Lytton discussed the Head Start Eligibility Final Rule, stating that it was a roadmap for programs on how to determine eligibility. She described the documents that the program may accept to prove eligibility and requires programs to retain records of staff training. The seven provisions to the Final Rule discussed include:</p> <ol style="list-style-type: none"> 1. Option for telephone interview 2. Eligibility determination records 3. Allowance for serving homeless/foster children/SNAP 4. Written declarations 5. Third-party verifications 6. Program policies and procedures (including actions for violating regulations) 7. Training for staff and governing bodies <p><u>End of Year Outcomes</u></p> <p>Head Start Education Coordinator, Tracey Speight, presented the End of the Year Child Outcomes Report for the 2024-2025 school year. Tracey stated that Head Start places an intense focus on preparing our children for school and that a concentrated emphasis is placed on the children's social and emotional development. She stated that Head Start works to help children identify their emotions and give them the proper skills to handle them.</p> <p>Once children are socially and emotionally prepared, they are then ready to learn their colors, numbers, shapes, and other developmentally appropriate skills.</p> <p>Tracey reviewed the Outcomes Report with the Board. The report indicated at the fall checkpoint they scored 36%, and at the spring checkpoint they had an 86%,</p>

	<p>which was a 50% increase in the Social Emotional Domain. She reviewed all the gains for each domain with an overall program gain of 30% for the school year.</p>
<p>Committee Council Reports</p>	<p><u>Personnel Committee</u> Committee Chair Richard Lasky said he was proud to say that we had 8 out of 8 committee members in attendance for our meeting. We discussed the Conflict of Interest, Wage Comparability, and the Tuition Funding Agreement. Mickey asked if there were any questions, and there were none. He asked for a motion to approve the minutes.</p> <p>Motion by Amy Bryant to approve the Personnel Minutes Second by Sylvia Motion carried</p> <p><u>Finance Committee</u> Committee Chair Cliff Collins said they had a positive meeting and just needed approval for the minutes. Mickey asked if there were any questions, and there were none. He asked for a motion to approve the minutes.</p> <p>Motion by Larry Hayes to approve the Finance Minutes Second by Sylvia Jessup Motion carried</p> <p><u>Planning & Evaluation (P&E) Committee</u> Committee Chair Tom Bachmann said we didn't have a quorum, so he just needed approval for the minutes. Mickey asked if there were any questions, and there were none. He asked for a motion to approve the minutes</p> <p>Motion by Larry Hayes to approve the P&E Minutes Second by Amy Bryant Motion Carried</p>
<p>Program Committees Councils</p>	<ul style="list-style-type: none"> ○ Minutes – for information only
<p>Program Statistical Reports (July 2025 – September 2025)</p>	<ul style="list-style-type: none"> ○ Reports – for information only

<p>Other</p>	<p><u>CSBG Grant Application</u> CSBG Director Dawn Cheek asked for permission to apply for FY2026-2027 CSBG Grant Funding. The award allocation is \$336,243.</p> <p>Motion by Larry Hayes Second by Sylvia Jessup Motion carried</p> <p>Dawn said she also requests permission to apply for any additional Carry-forward funding allocation we may be awarded in FY 2026-2027. This would be the balance unspent monies from FY2025-2026</p> <p>Motion by Larry Hayes Second by Amy Bryant Motion carried</p> <p><u>Mobility Budget Revision</u> Transportation Director Jeff Cockerham said that after the last Board meeting, at which our FY27 grant applications were approved, it was decided to move the expense for the \$3 per hour Retention Incentive we pay to our Mobility Manager from our Operations budget to the FY27 Mobility grant. This will save YVEDDI approximately \$5,616.</p> <ul style="list-style-type: none"> • This change was approved by the Finance Committee on 10/9. • Public Notice was posted on the YVEDDI Transportation webpage and Facebook • Public notices were also posted in YVEDDI vans and various public locations throughout the area <p>NCDOT does not require another public hearing, but they do require the Board to approve the change, so we are asking for the Board to vote to approve this change.</p> <p>Motion by Brent Ward to approved the change Second by Sylvia Jessup Motion carried</p> <p><u>United Fund Applications</u> Domestic Violence Director David Smith asked for permission to apply for Stokes United for \$9,000, Surry United Fund for \$12,000, and the Yadkin Valley United Fund for \$5,000.</p>

	<p>Motion by Amy Bryant to approve the applications Second by Larry Hayes Motion carried</p> <p>David said we are also asking for permission to apply for NCCASA (North Carolina Coalition Against Sexual Assault) grant for up to \$27,000.</p> <p>Motion by Larry Hayes to approve the application Second by Amy Bryant Motion carried</p> <p><u>United Fund and Shallow Ford Foundation Applications</u> Senior Services Director, Lisa Money, requested permission to apply for the 2026 United Fund Grant for Surry County in the amount of \$40,000 (same as last year).</p> <p>Lisa said she was also requesting permission to apply for the Shallow Ford Foundation Application in the amount of \$12,000 to assist with the lighting upgrade for the 3 Yadkin senior centers.</p> <p>Motion by Amy Bryant to approve the applications Second by Larry Hayes Motion carried</p>
<p>Executive Director Report</p>	<p>Executive Director Kathy Payne welcomed all attendees. She expressed appreciation for everyone’s participation and engagement.</p> <p>Kathy noted that the Accomplishments Report was included in the board packet and invited any questions regarding its contents. No questions were posed.</p> <p>She further encouraged members to review the Leadership Monthly Reports located at the back of the packet for detailed updates on ongoing programs and initiatives.</p> <p><u>Government Shutdown Update</u> Kathy provided an update on the federal government shutdown. It is anticipated to continue through November, as neither political party appears willing to reach an agreement at this time. Due to the shutdown, cash flow is currently very limited.</p> <p><u>Financial Status Update</u> Kathy invited Finance Director Crystal Williams to provide the update. Crystal reported the following:</p>

	<ul style="list-style-type: none"> • Current Cash Balance is \$311,235.00 • Line of Credit Balance remains at zero <p>Crystal shared copies of her report and discussed the expected receivables that are due to come in from 10/24 – 11/17. Also, she discussed the large payables due out by 11/5. While the cash flow is tight right now, she believes we can proceed as we're doing with the recievables expected.</p> <p>Kathy added that she has asked for accelerated reimbursements. Commissioner and Board member Eddie Harris said Surry County moved our request to the top of the pile, and Kathy thanked him. She also thanked Brad Chandler for assisting with the Stokes County payment. She commended our Commissioner Board members for their efforts to help us achieve our mission of helping people.</p> <p>With no other business, Kathy recognized and thanked Dawn Cheek for cooking the Board meal!</p>
Adjournment	<p>Mickey asked the Executive Committee to remain so they can have a short meeting to complete the performance evaluation of the Executive Director.</p> <p>With no further business, Mickey asked for a motion to adjourn.</p> <p>Motion by Sylvia Jessup to adjourn Second by Amy Bryant Motion Carried</p>

The meeting adjourned at 7:15 PM

Next Board Meeting: December 18, 2025

Respectfully submitted,

Sylvia Jessup
Board Secretary

Terry Daniels
Staff Recorder

Board Members				<u>Staff and Guests</u>
<u>October 23, 2025</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	
Tom Bachmann	X			Jeff Cockerham
Jim Brown			X	Tommy Eads
Amy Bryant	X			Rhonda Wrenn
Mickey Cartner	X			Dawn Cheek
Brad Chandler			X	David Smith
Cliff Collins	X			Janet Phillips
Kelly Craine	X			Tracey Speight
Pam Crouse	X			Yolanda Lytton
Benita Finney	X			Lisa Money
Eddie Harris	X			Crystal Williams
Larry Hayes	X			Bill McCall
Debra Jessup	X			Kathy Payne
Sylvia Jessup	X			Terry Daniels
Shelby King	X			Regina Chappell
Richard Lasky	X			
Marilyn Oakes	X			
Ricky Oliver	X			
Christie Paschall		X		
Joey Tilley			X	
Van Tucker	X			
Angie Walker	X			
Brent Ward	X			
Keith Wood			X	
Suzanne Wright			X	