



Board of Directors Meeting Minutes

August 28, 2025	6:00 PM	District Office
Call to Order	In the absence of Chairman Mickey Cartner, Vice Chair Tom Bachmann welcomed the attendees. Tom invited Jeff Cockerham to give a blessing over the meal, which included a baked potato bar, a side salad, and dessert. Tom expressed appreciation to those who prepared the meal and called the meeting to order.	
Approval of Agenda	Tom asked for additions to or a motion to approve the agenda. Motion by Larry Hayes to approve the agenda Second by Amy Bryant Motion Carried	
Pledge of Allegiance	Jim Brown led the group in reciting The Pledge of Allegiance.	
Invocation Memorials/ Remembrances	Jeff Cockerham gave the invocation and asked that we remember staff and Board Members who were ill or had recently lost loved ones.	
Attendance	Terry Daniels, Staff Recorder, called the roll. A quorum was met with 17 of 24 members in attendance. A Quorum must meet the requirements of 50% of the membership.	
Approval of Minutes	Tom asked for changes to or a motion to approve the June 26, 2025 minutes. Tom asked if there were any changes, and there were none. Motion by Larry Hayes to approve the minutes Second by Suzanne Wright Motion Carried	

Introduction of Staff & Recognitions	The staff and guests introduced themselves to the Board.		
	The following staff members were recognized for length of service and were awarded service pins:		
	<u>5 Years</u> ○ Tameka Marsh, CSBG <u>10 Years</u> ○ Terry Daniels, IDC	<u>15 Years</u> ○ Patricia Hernandez, HS ○ Martha Robin Jones, CTP ○ Melanie Poteat, CTP	<u>25 Years</u> ○ Lisa Money, OAA

Executive Director Report	<p>Kathy welcomed attendees and expressed her appreciation for their participation.</p> <ul style="list-style-type: none"> • Kathy noted that the Accomplishments Report was included in the board packet provided to all members. • She invited questions on the report (none were posed). • Members were encouraged to review the Leadership Monthly Reports at the back of the packet for detailed program updates. • Kathy also informed the board that the Mocksville Head Start Renovation Update will be addressed by Rhonda Wrenn later in the agenda. • Kathy provide an update on pending FY26 contracts, which are Senior Services (HCCBG and Gen Purpose) and the Weatherization DEQ Contract • Bylaws were reviewed and blessed by our attorney 7/28/25, which puts us in compliance with the CSBG standard to have a review every 5 years. <p>Financial Status Update</p> <ul style="list-style-type: none"> • Kathy invited Finance Director, Crystal Williams to provide the update: <ul style="list-style-type: none"> ○ Current bank balance: \$534,294.51 ○ Line of Credit: Balance remains at zero. <p>Kathy concluded her report by giving a special thanks to Dawn Cheek and Lisa Money for coordinating the meal.</p>
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Program Director Report	<p><u>Senior Services</u></p> <p>Senior Services Director, Lisa Money began the Board development item by stating that it was her understanding that the Board has asked for program information from the directors, so tonight's educational session would be Senior Services bingo. She then introduced Surry County Senior Center manager Carolyn Gentry.</p> <p>Lisa gave a brief overview of all programs offered by Senior Services:</p>
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- The Federal Older Americans Act was written into law in 1965. All participants receiving unit-based services through the OAA must be 60 years of age and older. OAA services are needs based, not financially based. The Federal OAA prohibits means testing.
- Mission statement: To improve and maintain independent wellness for the senior community through advocacy, nutrition, volunteerism, and vigorous programming to promote healthy minds, bodies, and spirits.
- Fiscal year ending June 30, 2025, 65,300 meals were served and delivered by YVEDDI Senior Services team members and volunteers.
- There are currently 111 senior adults participating in congregate nutrition.
- There are currently 202 senior adults receiving home-delivered nutrition. 33 are on the waiting list, down from 63 on May 15th, due to extra funding from Surry County. There are 24 routes which are driven by volunteer drivers each Tuesday.
- Homebound (meaning you are unable to participate in the congregate meal program due to a physical or mental impairment) eligibility:
 - Not able to obtain and/or prepare your own food
 - Not have someone willing & able to cook for you
 - Meals must provide 1/3 RDA, at least 700 calories, with sodium not exceeding 1,300mg.
 - 2 oz. meat, 2 servings of whole or enriched grain, 2 servings of fruit or vegetables, at least 400 mg of calcium
 - Must be planned/signed by a dietician and menu cycles must change at least twice each year.

YVEDDI administers five senior centers:

- East Bend Senior Center
- Yadkin County Senior Center (Yadkinville)
- Yadkin Valley Senior Center (Elkin/Jonesville)
- Pilot Mountain Senior Center
- Surry County Senior Center
- All YVEDDI senior centers are certified by the NC Division of Aging as Centers of Excellence, the highest level of certification available, except for Pilot, which is a satellite center of the Surry County Senior Center.

Lisa also shared a handout about myths vs. facts regarding the congregate nutrition program.

Carolyn then conducted Senior Services bingo which included a listing of available services in the YVEDDI senior centers, and services reached through information,

	<p>referral, and case assistance. Attendees received a printed call sheet to take home so that everyone would have a list of services. Lisa asked if anyone had any questions, and there were none.</p> <p>Board member Debra Jessup won the bingo prize, which was a fall-themed basket of goodies from Foothills Meat Market.</p>
Committee Council Reports	<p><u>Personnel Committee</u> Committee Chair Richard Lasky said the Personnel meeting was cancelled.</p> <p><u>Finance Committee</u> Committee Chair Cliff Collins said they had a positive meeting and just needed approval for the minutes. Tom asked if there were any questions, and there were none. He asked for a motion to approve the minutes</p> <p>Motion by Brent Ward to approve the Finance Minutes Second by Amy Bryant Motion carried</p> <p><u>Planning & Evaluation (P&E) Committee</u> Committee Chair Tom Bachmann said he just needed approval for the minutes. Tom asked if there were any questions, and there were none. He asked for a motion to approve the minutes</p> <p>Motion by Larry Hayes to approve the P&E Minutes Second by Cliff Collins Motion Carried</p>
Program Committees Councils	<ul style="list-style-type: none"> ○ Minutes – for information only
Program Statistical Reports (July 2025)	<ul style="list-style-type: none"> ○ Reports – for information only

Other

CSBG Public Hearing Announcements

Dawn Cheek, CSBG Director, addressed the Board regarding the upcoming public hearings required for the CSBG Program. She explained that the upcoming FY 2026-2027 marks the first of a new three-year grant cycle, and as part of the requirements, a public hearing must be held in each of the counties the program serves. She directed the Board's attention to the public notice flyer included in the back of their packets, which lists the dates, times, and locations of the hearings. Dawn encouraged Board members to share this information with others who may benefit from attending. She emphasized the importance of strong, diverse participation in these hearings to foster the exchange of ideas and resources. She also informed the Board that the CSBG Program was recently notified—after the start of FY 2025–2026—that it would not be receiving Carryforward Funding, which had been consistently available in past years. This reduction will significantly impact the level of services the program can provide. It will also negatively affect some individuals in the Domestic Violence/Sexual Assault Program, where CSBG had previously been able to enroll qualifying individuals and provide assistance in their recovery and transition efforts. Lastly, she noted that the Weatherization Program has secured funding to offer rental assistance to eligible individuals. CSBG staff will refer both program participants and community members to apply for this support as needed.

Transportation Public Hearing

FY 27 Grant Applications & Authorization Resolution

Tom – Opened a Public Hearing on the Community Transportation Program Grants for FY27. He asked for comments from the General Public (Not Board Members) on any of the following grants, and there were no comments or any people from the general public.

- 5311 Administration, Operating Grants, and Capital Grants
- 5310 and NC Rural Operating Grant
- State Rural Operating Grant
- Mobility Management Grant

Tom closed the public hearing due to nobody from the public being present and asked for a motion to close the meeting.

Motion by Larry Hayes to close the public hearing

Second by Amy Bryant
Motion Carried

Tom closed the public hearing and turned it back over to Jeff Cockerham for an overview of the FY27 grants.

Transportation Director Jeff Cockerham said Title VI surveys can be completed by anyone in the General Public.

Surveys are at the entrance of the conference room.

See Attached:

- Local Share Source of Funding
- Authorizing Resolution
- Advertised in WS Journal 8/17/25 (English)
- Advertised in WS Journal 8/20/25 (Spanish) due to Winston Salem Journal failing to run the Spanish ad on the correct date

Jeff asked the Board to see the documents attached to the Transportation agenda, which included the Local Share Source of Funding, the Authorizing Resolution, and the advertisement in the WS Journal. Jeff walked the members through each document describing the purpose and the details of each document.

5311 Admin

Jeff said the admin grant pays for salaries and fringe benefits for 6 administrative staff:

- Program Director
- Operations Manager
- Administrative Coordinator
- Call Center Manager
- Safety Officer
- One Transportation Coordinator
- Also included in the admin grant are: drug tests, background checks, office supplies, office phones, marketing, and vehicle insurance. The total for Admin for FY26 is \$848,007.

Tom asked if there was any discussion and there was none. He asked for a motion to approve the 5311 Admin grant.

Motion by Amy Bryant to approve the 5311 Admin Grant.

Second by Cliff Collins

Motion Carried

5311 Operating

Jeff said the operating grant is a 50% match available to help fund Microtransit Flex routes in Elkin and Mocksville. He said the total for FY27 for operating is \$190,000. Tom asked if there was any discussion, and there was none. He asked for a motion to approve the 5311 Operating grant.

Motion by Brent Ward to approve the 5311 Operating Grant.

Second by Amy Bryant

Motion Carried

5310 Operating

Jeff said this grant is a Federal Elderly and Disabled grant and pays 50% of trip costs for eligible riders. The match is acquired by matching the grant with ROAP trips. The grant application will be for \$318,075. Tom asked if there was any discussion and there was none. He asked for a motion to approve the 5310 Operating grant.

Motion by Larry Hayes to approve the 5310 Operating Grant.

Second by Cliff Collins

Motion Carried

Combined Capital

Jeff said this grant pays for replacement vehicles that have met the useful life of 100,000 miles or more. This is a 90% grant with a 10% local share match. This request is for 8 replacement vehicles, plus the lettering and graphics package on the vehicles. The total grant request is for \$887,520. Tom asked if there was any discussion and there was none. He asked for a motion to approve the Combined Capital.

**Motion by Amy Bryant to approve the Combined Capital Grant.
Second by Larry Hayes
Motion carried**

NC Rural Operating

Jeff said this is a State Elderly and Disabled grant that pays 50% of trip costs for eligible riders. The match is acquired by matching the grant with ROAP trips. The grant application will be for \$318,075. Tom asked if there was any discussion and there was none. He asked for a motion to approve the NC Operating grant.

**Motion by Amy Bryant to approve the NC Operating Grant.
Second by Larry Hayes
Motion Carried**

Mobility Management

Jeff said the mobility management grant pays for YVEDDI's mobility manager's salary and fringe. The grant application will be for \$54,420. Tom asked if there was any discussion and there was none. He asked for a motion to approve the Mobility Management grant.

**Motion by Larry Hayes to approve the Mobility Management Grant.
Second by Cliff Collins
Motion Carried**

Authorizing Resolution

Jeff said the Authorizing Resolution gives the Executive Director the authority to apply for the grants discussed. Tom asked if there was any discussion and there was none. He asked for a motion to approve the Resolution.

**Motion by Larry Hayes to approve the Resolution
Second by Amy Bryant
Motion Carried**

Mocksville Head Start Renovation

Head Start Director, Rhonda Wrenn, said all inspections were done and they passed everything. She said Head Start Administrative Assistant Robert Freeman has done

	a great job, and showed 2 short videos of the new facility. She thanked the board for their help and support to obtain the facility.
Adjournment	With no further business, Tom asked for a motion to adjourn. Motion by Larry Hayes to adjourn Second by Amy Bryant Motion Carried

The meeting adjourned at 7:45 PM

Next Board Meeting: October 23, 2025

Respectfully submitted,

Terry Daniels
Staff Recorder

Board Members				<u>Staff and Guests</u>
<u>August 28, 2028</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	
Tom Bachmann	X			Terry Daniels
Jim Brown	X			Lisa Money
Amy Bryant	X			Dawn Cheek
Mickey Cartner			X	Tommy Eads
Brad Chandler	X			Rhonda Wrenn
Cliff Collins	X			David Smith
Kelly Craine			X	Janet Phillips
Pam Crouse			X	Jeff Cockerham
Benita Finney	x			Bill McCall
Eddie Harris	X			Crystal Williams
Larry Hayes	X			Carolyn Gentry
Debra Jessup	X			Kathy Payne
Sylvia Jessup	X			
Shelby King	X			
Richard Lasky	X			
Marilyn Oakes	X			
Ricky Oliver			X	
Christie Paschall	X			
Joey Tilley	X			
Van Tucker			X	
Angie Walker			X	
Brent Ward	X			
Keith Wood			X	
Suzanne Wright	X			