



Board of Directors Meeting Minutes

February 26, 2026	6:00 PM	District Office
Call to Order	Chairman Mickey Cartner welcomed the attendees. Mickey invited Benita Finney to give a blessing over the meal, which included Vegetable Soup, Salad, Dessert, and Tea. Mickey expressed appreciation to those who prepared the meal and called the meeting to order.	
Approval of Agenda	<p>Mickey asked for additions to or a motion to approve the agenda.</p> <p>Motion by Sylvia Jessup to approve the agenda. Second by Amy Bryant Motion Carried</p>	
Pledge of Allegiance	Tom Bachmann led the group in reciting The Pledge of Allegiance.	
Invocation Memorials/ Remembrances	Benita Finney gave the invocation and asked that we remember staff and Board members who were ill or had recently lost loved ones.	
Attendance	Board Secretary, Sylvia Jessup, called the roll. A quorum was met with 16 of 24 members in attendance. A quorum is defined in the Bylaws at 50% of the membership.	
Approval of Minutes	<p>Mickey requested changes to or a motion to approve the minutes from December 18, 2025. Mickey asked if there were any changes, and there were none.</p> <p>Motion by Larry Hayes to approve the minutes. Second by Amy Bryant Motion Carried</p>	

<p>Introduction of Staff & Recognitions</p>	<p>The staff and guests introduced themselves to the Board.</p> <p>The following staff members were recognized for length of service and were awarded service pins:</p> <p><u>5 Years</u></p> <ul style="list-style-type: none"> ○ Karen Shelton, WEA <p><u>10 Years</u></p> <ul style="list-style-type: none"> ○ Sheila Harris, HS
<p>Executive Director's Report</p>	<ul style="list-style-type: none"> • Kathy welcomed attendees and thanked them for their participation. • Noted that the Accomplishments Report is included in the board packet. • Invited questions on the report (none were posed). • Encouraged members to review the Leadership Monthly Reports at the back of the packet for detailed program updates. <p><u>Senior Center Update (with Lisa)</u></p> <ul style="list-style-type: none"> • Yadkin Valley Senior Center (Jonesville) <ul style="list-style-type: none"> ○ The center is set to close tomorrow, February 27, 2026 ○ Furniture and Equipment still to be moved. ○ The Town of Jonesville posted on Facebook that they hope to reopen the building for use by the public. Will be renamed... <i>The Jonesville Civic Center</i>, with plans to be available to rent for meetings, reunions, parties, and events, while allowing the seniors a place to come together and continue their favorite programs offered by community volunteers. There will be a Public Ribbon Cutting on March 13, 2026, at 11 am. ○ The Town is going to let us continue running Meals on Wheels from the center. • Pilot Mountain Senior Center to move to the First Presbyterian Church at 316 E Main Street <ul style="list-style-type: none"> ○ Kathy shared pictures of the site ○ Sink installation began 2/24/26 ○ Project move date depends on permit from the HD after the install ○ Special thanks to Mickey Cartner and Ralph Harding for making this connection. ○ Presentation - Certificate of Appreciation – Ralph Harding

- Lisa Money said they had a Zoom meeting with the church commission, which is like their advisory board, who had to approve them to go into the facility, so the pastor who was leading the group heard them talking about their mission aligning and he said they have had that mission for more than **2,000 years**. Lisa thought it was beautiful and wanted to share it with the board.

Other

- NCDOT Monitoring Results received 2-6-2026 and presented to P&E tonight for approval.
- HS Federal Monitoring postponed due to inclement weather
- Dept. of Energy for WEA Contract Received 1-13-2026.
- FY 2025 Annual Report ready for P&E and Board approval tonight

Financial Status Update

- Kathy invited Crystal to provide the update:
 - Current bank balance: \$1,031,379.96
 - Line of Credit: Balance remains at zero.

Special Thanks

- To Megan Higgs for coming in yesterday 2/25/26 for new board member orientation
- To Van Tucker for coming over last week to discuss funding opportunities with Lisa Money and me, and for setting up a follow-up meeting yesterday, 2/25/26 with their Grants and Special Projects Manager
- Dawn Cheek for coordinating the meal, and to the other staff who helped with the meal!
- Lisa Money for dealing with the closure and relocation of Jonesville and Pilot Mountain Senior Center all at once, while covering staff absences, reporting, and fielding a lot of calls from the community about the senior centers.
- Rhonda Wrenn for dealing with ongoing health complications, staff turnover, federal review preparations, while developing the Head Start refunding application that's due in a month.
- Janet Phillips and Cystal Williams for doing a good job with HR and the finance department, which makes my job easier and allows me to tend to other things.
- To Bill McCall for looking after Transportation while Jeff is on vacation

<p>Program Director Report</p>	<p><u>Weatherization Report</u> Tommy Eads, Weatherization Director, distributed a handout to everyone. He said the first 2 pages of the handout are from the state and community energy programs, providing details on the programs and their benefits. The third page begins with the selected home in Rowan County and provides the following information: first are the heating and air-loss (blower door) measurements, with information provided by Tommy. The fourth and fifth pages are before and after photos of the attic; the sixth and seventh are before and after photos of the crawl space/ floor insulation. The last page is testimony from the homeowner. He said he likes his job and what he does because he has a great staff and the agency has great board members. Tommy asked if there were any questions, and there were none. Tommy said Tina Anderson has been out in crawl spaces, learning all she can, and will be taking classes. He said Tina has been doing a great job, so when he retires, she will be able to take over his job.</p>
<p>Committee Council Reports</p>	<p><u>Finance Committee</u> Committee Chair Cliff Collins said they did not have a quorum. Brent Ward said he would like to make a motion to use the same auditors next year. Larry Hayes seconded the motion. Mickey asked if there were any questions, and there were none.</p> <p>Motion by Brent Ward to approve using the same auditor next year. Second by Larry Hayes Motion carried</p> <p>Larry Hayes said he was impressed with the audit performed by Carter CPAs, and they put it in layman's terms to make it easy to understand.</p> <p>Committee Chair Cliff Collins said he also needed approval of the Finance minutes. Mickey asked if there were any questions, and there were none. He asked for a motion to approve the minutes.</p> <p>Motion by Larry Hayes to approve the Finance Minutes Second by Kelly Craine Motion carried</p> <p><u>Personnel Committee</u></p>

	<p>Committee Chair Richard Lasky said they approved of the Head Start Tuition Funding Contingency Agreement. He said they approved the Conflict of Interest Policy, and they would be working on the pay schedule update and review the wage comparability study at the next meeting. Mickey asked if there were any questions, and there were none. He asked for a motion to approve the minutes.</p> <p>Motion by Sylvia Jessup to approve the Personnel Minutes Second by Cliff Collins Motion carried</p> <p><u>Planning & Evaluation (P&E) Committee</u> Committee Chair Tom Bachmann said the meeting was canceled for the Christmas Dinner. He said we had a meeting tonight and discussed the FY 2024-2025 Annual Report and would like to get full board approval to publish. Mickey asked if there were any questions, and there were none. Mickey asked for a motion to approve the FY 2024-2025 Annual Report as presented.</p> <p>Motion by Larry Hayes to approve the FY 2024-2025 Annual Report Second by Cliff Collins Motion carried</p>
Program Committees Councils	<ul style="list-style-type: none"> ○ Minutes – for information only
Program Statistical Reports (July 2025 – January 2026)	<ul style="list-style-type: none"> ○ Reports – for information only
Other	<p><u>Refunding Application</u> Rhonda Wrenn, Head Start Director, presented the annual Head Start refunding application to the group for approval. She noted that the funding amount would be the same as last year in the amount of \$3,238,509. Our non-federal share will be \$801,628. Rhonda stated that we have not yet received approval for the change in scope reduction request that was submitted last June; therefore, our enrollment remains at 279 children.</p>

	<p>Motion by Sylvia Jessup to approve the annual refunding application. Second by Larry Hayes Motion carried</p>
Adjournment	<p>With no further business, Mickey asked for a motion to adjourn.</p> <p>Motion by Larry Johnson to adjourn. Second by Suzanne Wright Motion Carried</p>

The meeting adjourned at 7:15 PM

Next Board Meeting: April 23, 2026

Respectfully submitted,

Sylvia Jessup
Board Secretary

Terry Daniels
Staff Recorder

Board Members				<u>Staff and Guests</u>
<u>February 26, 2026</u>	<u>Present</u>	<u>Absent</u>	<u>Excused</u>	
Tom Bachmann	X			Terry Daniels
Jim Brown	X			Lisa Money
Amy Bryant	X			Tommy Eads
Mickey Cartner	X			Tina Anderson
Brad Chandler			X	Rhonda Wrenn
Cliff Collins	X			Bill McCall
Kelly Craine	X			David Smith
Pam Crouse			X	Janet Phillips
Benita Finney	X			Kathy Payne
Eddie Harris			X	Dawn Cheek
Larry Hayes	X			Crystal Williams
Megan Higgs	X			
Debra Jessup	X			
Sylvia Jessup	X			
Shelby King	X			
Richard Lasky	X			
Marilyn Oakes			X	
Ricky Oliver	X			
Joey Tilley			X	
Van Tucker			X	
Angie Walker	X			
Brent Ward			X	
Keith Wood			X	
Suzanne Wright	X			